



**Olam Jewish Montessori  
Of Beth Jacob  
Infant/Toddler**

3900 Michelson Drive, Irvine, California 92612 .949-537-3777

**Enrollment Agreement for the 2021-2022 School Year**

*A place will be reserved for your child upon receipt of this form and a non-refundable enrollment fee of **\$250 for members and \$300 for non-members.***

<b>Student's Full Name:</b>	<b>Gender:</b> ___ M ___ F
<b>Student's Hebrew Name:</b>	<b>Birthdate:</b>
<b>Family: Were parents/grandparents born Jewish or converted? Yes, No, Unsure (circle one)</b>	
<b>Mother's Name:</b>	<b>Father's Name:</b>
<b>Home Phone:</b>	<b>Father's Cell:</b> <b>Mother's Cell:</b>
<b>Email Address:</b>	
<b>Home Address:</b>	

**Please circle the option of your choice below**

<b>Program Option- Member</b>	<b>5 Days, M-F</b>
<b>Full Day Plus (8:00-6:00)</b>	<b>\$1875</b>

<b>Program Option - Non-Members:</b>	<b>5 Days, M-F</b>
<b>Full Day Plus (8:00-6:00)</b>	<b>\$2035</b>
<b>Monthly Security Fee - Member/Non-member</b>	<b>\$195.00 per child /family \$275</b>

The undersigned parents or legal guardians of a child attending the Early Childhood Center at Olam Jewish Montessori (the “Early Childhood Center”) hereby agree to the following terms and conditions of this Enrollment and Financial Agreement as a required condition of their child attending the Early Childhood Center.

**Tuition Payments:** The annual tuition fee for the September to June school year is divided into ten equal monthly payments to be processed beginning **August 13, 2021, and continuing on the 15<sup>th</sup> of each month through May 13, 2022, in the amount selected above and in advance of attendance. These dates are subject to change in accordance with updates to COVID-19 guidelines and recommendations.**

All tuition must be processed through Tuition Express. A late fee of \$25.00 will be assessed to a past due account on the 25<sup>th</sup> of the month. There are no reductions in tuition for a child’s absence due to illness, holidays or vacations. All fees outlined in this Agreement are non-refundable. If the Early Childhood Director approves a mid-year change to a child’s schedule (e.g. the child adds on the Early Drop Off option), then the tuition rate will reflect the changes; however, the terms of this Agreement remain valid and the initial payment of a new tuition rate will indicate agreement to the changes as a new Enrollment and Financial Agreement will not be signed.

**Sibling Discounts:** A discount of 5% off will be given to the younger sibling’s tuition.

**Monthly Security Fee:** The Monthly Security Fee is a mandatory fee and will be processed through Tuition Express and due along with the Tuition Payments.

**Late Pick-up Fee:** Families will be charged \$25.00 for every 15 minutes they are late to pick up their child.

**School Calendar:** The school is closed on some Jewish and national holidays, and professional development days. A calendar of the school year will be provided mid-August 2021. Friday extended care pick up times for **Full Day Plus families and Aftercare will vary (from 5:30, 4:30, or 3:30)** depending on Shabbat candle lighting times.

**Financial Aid:** If you require financial aid, please apply before re-enrolling. Financial Aid forms are available in the Early Childhood office.

**Annual Enrollment/Re-Enrollment Fee:** Enrollment/Re-Enrollment forms must be accompanied by a \$250 Enrollment/Re-enrollment Fee per family (for members) or a \$300 /Re-enrollment Fee per family (non-members).

**Applicable Rules and Regulations:**

**Termination of Contract and Withdrawal of Student:**

The school may require that a child be withdrawn from the program immediately for:

1. Non-payment of accounts (Tuition and/or other Fees) within 14 days of the due date, unless prior arrangements have been made with and approved by the Early Childhood Director;
2. Consistently unacceptable behavior or special needs that jeopardizes the safety of the child or others;
3. Lack of required documentation (including, but not limited to, health/immunization records, admission agreement and or/Tuition Express agreement) within the set time frame. Tuition Express Application must accompany Registration Application; or
4. Failure to comply with the Early Childhood Center's applicable rules, regulations and policies including, but not limited to, those contained in the Olam Jewish Montessori Family Handbook.

A 30-day prior written notice is required from parents wishing to withdraw their child(ren) from the school. Regular tuition rates continue for 30 days and the school will charge a \$400 fee for withdrawal before the end of the school year.

**Each signatory below has read and agrees to abide by the terms and conditions found in this Enrollment and Financial Agreement.**

**Submitted By:**

**Parent or Legal Guardian 1:**

**Sign:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Parent or Legal Guardian 2:**

**Sign:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

Financial Authorization Signature	Credit Card	Exp. Date	Amount	Date

**Director Signature:** \_\_\_\_\_