

Olam Jewish Montessori
Of Beth Jacob
Infant/Toddler Program

3900 Michelson Drive, Irvine, California 92612 .949-537-3777

Enrollment Agreement for the 2020-2021 School Year

*A place will be reserved for your child upon receipt of this form and a non-refundable enrollment fee of **\$250 for members and \$300 for non-members.***

Student's Full Name:	Gender: ___ M ___ F
Student's Hebrew Name:	Birthdate:
Family: Were parents/grandparents born Jewish or converted? Yes, No, Unsure (circle one)	
Mother's Name:	Father's Name:
Home Phone:	Father's Cell: Mother's Cell:
Email Address	
Home Address:	

Please circle the option of your choice below

Program Option- Member	5 Days, M-F
Full Day Plus (8:00-6:00)	\$1820.00

Program Option - Non-Members:	5 Days, M-F
Full Day Plus (8:00-6:00)	\$1,976.00
Monthly Security Fee - Member/Non-member	\$195.00 per child /family \$275

The undersigned parents or legal guardians of a child attending the Early Childhood Center at Olam Jewish Montessori (the “Early Childhood Center”) hereby agree to the following terms and conditions of this Enrollment and Financial Agreement as a required condition of their child attending the Early Childhood Center.

Tuition Payments: The annual tuition fee for the September to June school year is divided into ten equal monthly payments to be processed beginning **August 14, 2020 and continuing on the 15th of each month through May 14, 2021**, in the amount selected above and in advance of attendance. All tuition must be processed through Tuition Express. A late fee of \$25.00 will be assessed to a past due account on the 25th of the month. There are no reductions in tuition for a child’s absence due to illness, holidays or vacations. All fees outlined in this Agreement are non-refundable. If the Early Childhood Director approves a mid-year change to a child’s schedule (e.g. the child adds on the Early Drop Off option), then the tuition rate will reflect the changes; however, the terms of this Agreement remain valid and the initial payment of a new tuition rate will indicate agreement to the changes as a new Enrollment and Financial Agreement will not be signed.

Sibling Discounts: A discount of 5% off will be given the Preschool sibling.

Monthly Security Fee: The Monthly Security Fee is a **mandatory fee** and will be processed through Tuition Express and due along with the Tuition Payments.

Late Pick-up Fee: Families will be charged \$25.00 for every 15 minutes they are late to pick up their child.

School Calendar: The school is closed on all major holidays. The school will close at either noon or 2:30 p.m. on the eve of every major holiday that falls on a weekday. The early pick up times are noted on the calendar. Friday extended care pick up times for **Full Day Plus families and Aftercare will vary (from 5:30, 4:30, or 3:30)** depending on Shabbat candle lighting times. Please review the 2020-2021 Olam Calendar (subject to change throughout the year upon notice) for specific extended care Friday pick-up times and other potential variations from the normal schedule.

Financial Aid: If you require financial aid, please apply before re-enrolling. Financial Aid forms are available in the Early Childhood office.

Annual Enrollment/Re-Enrollment Fee: Enrollment/Re-Enrollment forms must be accompanied by a \$250 Enrollment/Re-enrollment Fee per family (for members) or a \$300 /Re-enrollment Fee per family (non-members).

Applicable Rules and Regulations:

Termination of Contract and Withdrawal of Student:

The school may require that a child be withdrawn from the program immediately for:

1. Non-payment of accounts (Tuition and/or other Fees) within 14 days of the due date, unless prior arrangements have been made with and approved by the Early Childhood Director;
2. Consistently unacceptable behavior or special needs that jeopardizes the safety of the child or others:

3. Lack of required documentation (including, but not limited to, health/immunization records, admission agreement and or/Tuition Express agreement) within the set time frame. Tuition Express Application must accompany Registration Application; or
4. Failure to comply with the Early Childhood Center's applicable rules, regulations and policies including, but not limited to, those contained in the Olam Jewish Montessori Family Handbook.

A 30-day prior written notice is required from parents wishing to withdraw their child(ren) from the school. Regular tuition rates continue for 30 days and the school will charge a \$400 fee for withdrawal before the end of the school year.

Each signatory below has read and agrees to abide by the terms and conditions found in this Enrollment and Financial Agreement.

Submitted By:

Parent or Legal Guardian 1:

Sign: _____

Print Name: _____

Parent or Legal Guardian 2:

Sign: _____

Print Name: _____

Financial Authorization Signature	Credit Card	Exp. Date	Amount	Date

Director Signature: _____